

**Government of Tripura  
State Mission Management Unit  
Tripura Rural Livelihood Mission  
Rural Development Department**

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F. No. 3 (111)- RD (TRLM)/ 2020 / 8667 - 673

Date: 26/03/2020

**JOB ADVERTISEMENT NO – 01/2020**

Applications are invited from bona fide Indian Nationals for recruitment to the following posts of Tripura Rural Livelihood Mission (TRLM) for implementation of Deendayal Antyodaya Yojana – National Rural Livelihood Mission (DAY- NRLM) and Deen Dayal Upadhaya Grameen Kaushalya Yojana (DDU- GKY).

Sl No.	Name of the post	No. of vacant Posts						Functional classification	Physical requirements	Monthly remuneration at entry level (in ₹)	Monthly remuneration after probation (in ₹)
		SC	ST	UR	Total	Reserved for Ex-Serviceman	Post reserved for PwD				
1	State Mission Manager(Human Resource Management)	-	-	1	1	-	-	-	-	40,000	50,000
2	State Mission Manager(Institution Building & Capacity Building)	-	-	1	1	-	-	-	-	40,000	50,000
3	State Mission Manager(Livelihood & Marketing)	-	-	1	1	-	-	-	-	40,000	50,000
4	State Mission Manager(Finance & Proposal)	-	-	1	1	-	-	-	-	40,000	50,000

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		SC	ST	UR	Total	Reserved for Ex-Serviceman	Post reserved for PwD				
5	Programme Manager(Knowledge Management & Communication)	-	-	1	1	-	-	-	-	30,000	38,000
6	Programme Manager (Procurement)	-	-	1	1	-	-	-	-	30,000	38,000
7	Programme Manager (Convergence)	-	-	1	1	-	-	-	-	30,000	38,000
8	Financial Inclusion Coordinator	-	-	1	1	-	-	-	-	30,000	38,000
9	District Mission Coordinator	-	1	1	2	-	-	-	-	26,000	34,000
10	Assistant Programme Manager	1	-	-	1	-	-	-	-	18,000	27,500
11	Block Mission Coordinator	3	7	1	11	-	1	LV	S, ST, W, SE(with suitable aids and appliance), H,RW,C,MF, PP, BN,M	20,000	26,000

SI No.	Name of the post	No. of vacant Posts						Functional classification	Physical requirements	Monthly remuneration at entry level (in ₹)	Monthly remuneration after probation (in ₹)
		SC	ST	UR	Total	Reserved for Ex-Serviceman	Post reserved for PwD				
12	Livelihood Coordinator (Farm)	2	8	1	11	—	1	LV	S, ST, W, SE(with suitable aids and appliance), H,RW,C,MF, PP, BN,M	18,500	25,500
13	Livelihood Coordinator (Non Farm)	4	8	4	16	—	1	OA, Leprosy cured, Dwarfism, Acid Attack victims	S, ST, W, SE, H,RW,C,MF, PP, BN,M, KC, L	18,500	25,500
14	Livelihood Coordinator (Livestock)	4	8	8	20		1	HH	S, ST, W, SE, H (with suitable aids and appliance), RW,C,MF, PP, BN,M	18,500	25,500

Sl No.	Name of the post	No. of vacant Posts						Functional classification	Physical requirements	Monthly remuneration at entry level (in ₹)	Monthly remuneration after probation (in ₹)
		SC	ST	UR	Total	Reserved for Ex-Serviceman	Post reserved for PwD				
15	Cluster Coordinator	9	15	6	30	2	1	LV	S, ST, W, SE(with suitable aids and appliance), H,RW,C,MF, PP, BN,M	15,000	21,500
							2	HH	S, ST, W, SE, H (with suitable aids and appliance), RW,C,MF, PP, BN,M		
							2	OA, Leprosy cured, Dwarfism, Acid Attack victims	S, ST, W, SE, H,RW,C,MF, PP, BN,M, KC, L		
<b>Total</b>		<b>23</b>	<b>47</b>	<b>29</b>	<b>99</b>	<b>2</b>	<b>9</b>				

2. Detailed particulars of the posts and eligibility criteria are given in Annexure- A.

3. Applicants should submit applications online starting from 01.05.2020 and ending at 5.30 PM on 31.05.2020.

4. An applicant opting for applying for more than one posts, should select the posts at the appropriate space in the application form for which he/ she intends to apply. One applicant can apply for more than one posts, if intended, **ON A SINGLE APPLICATION ONLY**, provided required qualification/ experience etc. are in possession of the candidate for all the posts.
5. An applicant opting for PwD/ Ex- serviceman should upload scanned copy of disability/ Ex- serviceman certificate (in pdf format) while applying online. Size of the pdf file should not be more than 2 MB.
6. Engagement to the posts shall be purely on contract basis for a period of 12 (twelve) months. However, the incumbent may be re-engaged after giving one day break in case of good performance in the previous contract period.
7. The applicants shall not be more than 40 years of age as on 01.05.2020 (except Sl. 8). However, the upper age limit is relaxable upto 5(five) years for SC/ ST/ physically challenged/ Ex serviceman candidates.
8. The selected candidates will have to undergo probation as contained in the HR manual of TRLM. On successful completion of the probation period, remuneration of the incumbent will be enhanced, other benefits such as EPF, Medical Insurance etc. will also be extended including benefits mentioned at HR manual of TRLM. remuneration package, HR manual and other administrative orders can be accessed by visiting website [trlm.tripura.gov.in](http://trlm.tripura.gov.in)
9. The numbers of posts may increase or decrease depending upon the circumstances.
10. Engagement may be terminated from either side with one month's prior notice.
11. In case of in- service candidates, "No Objection" issued by the current employer should be submitted at the time of Group Discussion (GD)/ Personal Interview (PI). Failure to do so will render the candidature liable for cancellation.
12. In case Grade/ CPI/ CGPA is awarded by the board/ University instead of total marks, it is to be converted into percentage of marks following the formula adopted by the concerned Board/ University and is to be mentioned in the application form at the appropriate place.
13. Recruitment shall follow the selection procedure of TRLM notified vide no. F. No. 3(51)- RD (TRLM)/ 2013/ Part- III/ 742-50 dated 20.05.2017. Summary of post wise selection procedure is given below.

Post SI No.	Steps of Selection Procedure
SI No.8	1. Thematic Presentation 2. Personal Interview
SI No. 1 to 7 and 9 to 15	1. Common Aptitude Test (CAT) 2. Group Discussion (GD) 3. Personal Interview (PI) 4. Rural Attachment Test (RAT)

Details of selection procedure can be accessed by visiting website [trlm.tripura.gov.in](http://trlm.tripura.gov.in). Candidates applying for multiple posts will be asked to appear for GD and PI only once, if qualified for GD and PI.

14. The Common Aptitude Test (CAT) is a screening test only to select candidates for the Group Discussion (GD). The marks obtained in CAT by the candidate will not be considered for preparing final merit list. Candidates will be called to Group Discussion (GD) as per the following ratio:

Number of vacancies	Number of candidates to be called for Group Discussion (Category wise)
1(one)	5(five) candidates
2(two)	8(eight) candidates
3(three) and above	3(three) times the number of vacancies

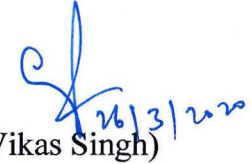
It is also mentioned here that candidate(s) scoring marks equal to that of the last qualified candidate in the CAT shall also be called for Group Discussion.

15. Candidates qualified for GD shall submit self attested copies of all testimonials/ certificates/ mark sheets related to Qualifications, Scheduled Caste/ Tribe(if SC/ ST), Physically challenged/ Ex serviceman, Date of Birth, Nationality, Experience etc.
16. Applications of candidates who do not possess the required qualification, experience etc. shall be rejected summarily. Canvassing in any form will result in disqualification of candidature.
17. Incomplete applications will be treated as rejected.
18. Proficiency in Computers for all posts is essential.
19. Selected candidates will have to work and stay in rural areas of the State.
20. No TA/ DA shall be provided to the candidates for appearing in CAT/ GD/ PI/ RAT.

**Steps to apply online:**

1. Visit [rural.tripura.gov.in](http://rural.tripura.gov.in) or [trlm.tripura.gov.in](http://trlm.tripura.gov.in) for the link showing 'APPLY ONLINE IN TRLM'.
2. Clicking on the link will open the portal for submitting online application, where the candidates may check the advertisement once again.
3. On the portal, the link 'Apply Online' will open the application form.
4. The applicant should fill up all the essential fields (with red asterisk) with correct information.
5. Photograph and signature of the applicant should be uploaded at the appropriate place. Size of the photograph and signature should not be more than 50 kb and 20 kb respectively in jpg/jpeg format.
6. The application should be saved and re- checked before final submission.

7. The candidate should satisfy himself/ herself fully about the correctness of the application before clicking on 'Submit Application'. After clicking on 'Submit Application' no further editing is possible.
8. After submission, a complete application form along with token number will be generated. The candidate should note down the token number for future reference.
9. The completed application should be printed and signed by the candidate with date and should be kept in his/ her personal custody for future reference.
10. Candidate should bring the printed copy of the signed application form during every step of selection process.
11. The candidate may access the submitted application form subsequently by logging in at the link 'Print Application' where his token number is the user ID and the date of birth is the password.



(Vikas Singh)

Chief Executive Office  
Tripura Rural Livelihood Mission

Copy to:

1. PS to the Hon'ble Deputy Chief Minister, Government of Tripura for kind information of the Hon'ble Deputy Chief Minister.
2. The Secretary, RD Department, Government of Tripura for kind information.
3. The Joint Secretary and Mission Director, DAY- NRLM, MoRD, Govt. of India for kind information.
4. National Mission Manager, (MIS/ ICT), NMMU, NRLM with a request to display the advertisement on website aajeevika.gov.in.
5. The Director, Information Technology with a request to arrange display of the advertisement on website rural.tripura.gov.in, tripura.gov.in and trlm.tripura.gov.in.



(Vikas Singh)

Chief Executive Office  
Tripura Rural Livelihood Mission

Annexure- A

**Particulars of the post for recruitment in Tripura Rural Livelihood Mission (TRLM)**

**Advt. No 01/2020**

<b>Sl No.</b>	<b>Name of the posts</b>	<b>Status of engagement</b>	<b>No. of post</b>	<b>Upper age Limit (yrs.)</b>	<b>Educational Qualification</b>	<b>Experience</b>
1	State Mission Manager (Human Resource Management)	Contractual	1	40	Post Graduate in Social Work/ Management - HR/IR/PR.	<p>5 (five) years experience is desirable in conducting training programme and capacity building events in Social Community/ Livelihood development programs funded by external agency or Government.</p> <p>Or, Worked as HR Manager/ HR executive in corporate sector with proven experience of recruitment and capacity building of staff shall also be considered.</p>
2	State Mission Manager (Institution Building & Capacity Building)	Contractual	1	40	Post Graduate in Management/ Community Development/ Social Work/ Rural Management	5 (five) years or more experience in conducting training programme and capacity building events in social/ Community/ Livelihood development programs funded by external agency or Government.



Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
3	State Mission Manager (Livelihood & Marketing)	Contractual	1	40	Post Graduate in Management (Agri. Marketing/ Agri. Business)/ Agri. Economics)	5 (five) years or more experience is desirable in Rural Livelihood Programmes of Central Govt./ State Govt./ World Bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood & Marketing
					Or, Graduate in Agriculture/ Horticulture/ Forestry/ Fisheries/ Veterinary Science/ Sericulture	
					Or, Graduate in Agriculture/ Horticulture with PGDM in (Marketing/ Agri. Business/ Agri. Marketing)	Or, 5 (five) years or more experience is desirable in Rural Livelihood Programmes of Central Govt./ State Govt./ World Bank/ UNDP/ IFAD/ NABARD/ CSR programme on farm livelihood & Marketing
					Or, Graduate or Post Graduate in Science/ Engineering/ Management/ Rural Development/ Economics/ Social Work	Or, Minimum 5 (five) years or more experience in farm sector livelihood development programmes with the community and marketing of farm produces.

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
4	State Mission Manager (Finance & Proposal)	Contractual	1	40	Chartered Accountant (CA) or MCoM/ MBA (Finance)	<ol style="list-style-type: none"> <li>1. 5 years (for CA 3 Years) or more experience is desirable in relevant technical and managerial experience in financial monitoring and evaluation of projects.</li> <li>2. Proven Experience in Project Appraisal from financial risk perspective, project financial performance management.</li> <li>3. Experience in conducting audit, finalization of accounts and management of audit preferred.</li> <li>4. Experience in developing financial process and systems for development projects.</li> <li>5. Prior experience in financial process and systems for development projects.</li> <li>6. Prior experience in financial management of World Bank projects is desirable.</li> <li>7. Knowledge and experience in Government Financial Rule (GFR/ DFR) is desirable.</li> </ol>

SI No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
5	Programme Manager (Knowledge Management & Communication)	Contractual	1	40	Post Graduate in Mass Communication/ Knowledge Management/ Public Relation/ Post Graduate Degree or Diploma in Advertisement & Public Relations.	3 years or more experience is desirable in knowledge Management and Communication in programmes of Rural Livelihoods/ Communication in programmes of Rural Livelihoods/ Community Development of Central Govt./ State Govt./ World Bank/ UNDP/ Corporate sector/ Banks/ International NGOs with excellent written and oral communication in English.
					Or, PG in any discipline with excellent writing skills in English	Or, 5 years experience is desirable in development and use of ICT material for community development programmes.
6	Programme Manager (Procurement)	Contractual	1	40	Post Graduate in CA/ Financial Management/ ICWA/ Commerce	3 years or more experience is desirable in the field of procurement/ financial management in the programmes of Central Govt./ State Govt./ World Bank/ UNDP/ Banks/ external aided projects of State/ Central Government.

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
7	Programme Manager (Convergence)	Contractual	1	40	MBA or equivalent in Marketing/Finance/ Entrepreneurship/Rural Management	Minimum 3 (three) years experience in Livelihood Projects/ Community Development Projects of State/ Central Govt./ any other agencies
					Or Master degree in Rural Development/ Social Work/ Sociology/Economics	
					Or Post Graduate degree in Agriculture/ Horticulture/ Fisheries/ Veterinary Science/ Forestry/ Agri. Business/ Agri. Economics	
8	Financial Inclusion Coordinator	Contractual	1	65	Graduate in any Discipline	Minimum 5 years experience at Managerial capacity in any Nationalized Bank, Tripura Gramin Bank or Tripura State Cooperative Bank

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
9	District Mission Coordinator	Contractual	2	40	Post Graduate in Management/ Rural Development/ Social Work/ Agriculture/ Sociology/ Economics/ Entrepreneurship Development/ Horticulture/ Veterinary Science/ Sericulture/Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business/ Natural Resource Management/Science/ Commerce	Minimum 2 (two) years experience in Community Development/ Rural Development/ Livelihood promotion in rural areas.
10	Asst. Programme Manager	Contractual	1	40	PG in Social Work/ Agriculture/ Dairy Science/ Agro. Economics/ Fisheries/ Commerce/ Marketing/ HR/ Rural Management/ Community Development/ Veterinary Science.	Experience in similar filed is desirable
11	Block Mission Coordinator	Contractual	11	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	Minimum 1 year experience in the thematic area in Social/ Community Development sector in Govt. deptt/ project or PSU

Sl No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
		Or, on deputation from Govt. deptt./ PSU/ Agency			-	5 years experience in social mobilization, Institution Building, Capacity Building, Livelihoods in rural sector
12	Livelihood Coordinator (Farm)	Contractual	11	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/ Sericulture/ Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business	-
					Or Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work	1(One) year or more experience in farm sector livelihood development for rural community
13	Livelihood Coordinator( Non Farm)	Contractual	16	40	Graduate in Agriculture/ Horticulture/ Veterinary Science/ Sericulture/ Forestry/ Fisheries/ Agri. Marketing/ Agri. Economics/ Agri. Business	-
					Or Graduate in Science/ Engineering/ Management/ Rural Development/ Social Work	1(One) year or more experience in farm sector livelihood development for rural community

SI No.	Name of the posts	Status of engagement	No. of post	Upper age Limit (yrs.)	Educational Qualification	Experience
14	Livelihood Coordinator (Livestock)	Contractual	20	40	Graduate in Veterinary Science	-
15	Cluster Coordinator	Contractual	30	40	Graduate in Social Work/ Rural Development/ Management/ Mass communication	-
		Or, on deputation from Govt. deptt. PSU/ Agency			-	5 years experience in social mobilization, Institution Building, Capacity Building, Livelihoods in rural sector